

St John the Baptist Church in Wales High School



The School Career Plan 2022-2023

Opening statement

St John the Baptist High school is committed to providing our students with high quality, independent advice and guidance with regards to careers, further and higher education and future life choices.

Careers is important to our school for the following reasons:

- Ensure every pupil can progress into their chosen career path at the correct level whether that be in education, apprenticeships or employment.
- Develop skills in every pupil which will improve their career prospects.
- Create opportunities for all pupils.

We have recently begun a Welsh Government pilot scheme called 'The Gatsby Project'. The aim of this project is to improve careers provision throughout the key stages. The eight Gatsby Benchmarks are used as a framework for best practice around which we can build our own careers provision. The eight benchmarks are outlined below, and we will be working towards these over the coming years.

1. A stable careers programme
2. Learning from Career and Labour Market Information
3. Addressing the needs of each pupil
4. Linking curriculum learning to careers
5. Encounters with employers and employees
6. Experiences of work places
7. Encounters with Further and Higher Education
8. Personal Guidance

Careers leader details

St John's Careers Lead: *Laura Taylor*

Lead contact details: laura.taylor@stjohnbaptistciwhigh.rctcbc.cymru

St John's Careers Coordinator: *Hannah McCoy*

Coordinator contact details: hannah.mccoy@stjohnbaptistciwhigh.rctcbc.cymru

St John's Independent Careers Advisor: *Kay Williams*

St John's Independent Careers Advisor contact: kay.williams@careerswales.gov.wales

Business Ask

If you are a business and would like to support St John's school with our provision, please get in touch with us using the details above. We would love businesses to support us with the following:

- Mock interviews
- Careers Fairs
- Workshops
- Careers assembly talks

Year Group	Activity	Purpose & Impact	When and who?	Gatsby Benchmarks
KS3 & KS4	Careers Week	Whole school careers week where pupils will receive one lesson in each department looking at how that subject links to careers and the real world. Pupils will also have assemblies delivered by external speakers/ employers. Subjects may have workshops being delivered by external providers, such as the Science and Technology workshop delivered by RCT Education and training team Impact: Pupils develop their transferable skills and look specifically at career paths that require that particular subject, improving their knowledge of future choices.	HMc All teaching staff Careers Wales RCT Education, Employment and Training team. March 2023	2, 3, 4, 5, 7
KS3 & KS4	Parent and Carer Information Talk	After school information session delivered by RCT Education, Employment and Training team to give up to date information on the Labour Market in South Wales, as well as highlight different career pathways. Impact: Parents and carers are more informed about career pathways and local labour market information.	HMc RCT Education and training team. March 2023	2, 3, 5, 8
Whole School	Independent careers interviews	Our Careers Wales Advisor is available to book appointments with at Year 9, 10, 11 and sixth form parent's evenings. The careers advisor also holds a 'drop – in' each week for pupils who are seeking personalised support in their careers education. All pupils are able to be referred to the careers advisor through Learning Managers. Impact: Pupils have access to impartial and independent careers advice to make more informed decisions.	Careers Wales Advisor All year 22-23	2, 3, 8
Whole School	External Speakers	All departments use the Education Business Exchange tool from Careers Wales to book external employers to support lessons in their subject throughout the year.	HMc Careers Wales All year 22-23	5

		<p>Online platforms are also used to facilitate external speakers interacting with our students, via the RCT education, employment and training teams and links with other organisations such as Volunteering Matters.</p> <p>Impact: Pupils have face to face contact with employers, allowing them to see the relevance of the skills they refine in school in the working world.</p>		
7	Careers Booklet	<p>Pupils review what makes you ‘you’ and start developing their transferable study skills. They will reflect upon how best they learn and skills such as time management and resilience.</p> <p>Impact: Pupils start to identify their own strengths, weaknesses and personality traits that will help them in future career decisions.</p>	<p>Form time sessions</p> <p>Summer term</p>	2, 3,
8	“Planning for the future”	<p>This topic looks at goal setting, aspirations, personal brand and improving prospects. The idea is to help pupils start to think about how skills and traits they have may help them on different career paths.</p> <p>Impact: Pupils understand the link between personal attributes and future jobs. Pupils are more informed about how to improve their opportunities.</p>	<p>PSE lessons with class teacher</p> <p>Spring term</p>	2, 3,
8	Careers Booklet	<p>The activities in this booklet are designed to build on knowledge about careers and the world of work and help pupils to:</p> <ul style="list-style-type: none"> • Develop themselves (through careers, employability and enterprise education). • Learn about careers and the world of work. <p>Impact: Pupils can plan for the future (using career management, employability and enterprise skills)</p>	<p>Form time sessions</p> <p>Summer term</p>	2,3
9	“Money and me”	<p>This topic looks at finance, education, work and skills.</p>	<p>HMc</p> <p>PSE lessons with class teacher.</p>	2, 3,

		Impact: Pupils learn about financial management skills and understand the link between education, work, time management and lifestyle.	Summer term	
9	Careers Booklet	This booklet looks at refining skills for employment, enterprise, learning styles and qualifications Impact: Pupils can identify their strengths, and understand the need for planning how qualifications and skills can improve or alter job prospects.	Form time sessions Summer term	2,3
9	Careers Day	Year 9 pupils take part in a 'careers day' where they meet potential future employers from a variety of career pathways. Examples of previous external speakers are NHS, National Training Federation, Construction companies etc. Impact: Pupils have contact with external employers and can ask meaningful questions about their subject choices and impacts on future employment.	HMc Careers Wales/ RCT Education, Employment and Training team. Autumn Term	2, 3, 5
9	Options Interviews	All year 9 have careers interviews with their Head of Year or members of SLT. Pupils are then referred to our Careers Wales advisor for independent interviews. Impact: Pupils receive guidance on how their options may impact future choices.	Head of Year 9, Senior Leadership team and Careers Wales Advisor Autumn term	2, 3, 4, 8
9	Taster Sessions	Year 9 have taster GCSE sessions in their options subjects. Impact: Pupils make more thoughtful decisions regarding their subject options.	Teaching staff Autumn term	3, 4
10	Mock application forms and interviews	Pupils in year 10 have the opportunity to complete mock application forms and take part in interviews with real work employers. Impact: Pupils can practise interview skills which will be important for future jobs, university applications etc. All	HMc Careers Wales/ RCT Education, Employment and training team.	2, 3, 4, 5

		pupils receive feedback on their interviews and written applications.	Summer term	
10	Work Experience	Pupils in year 10 take part in a week long work experience programme. Impact: During this week they must reflect on their skills, what they have learnt, and take constructive feedback from their employers.	LI Work experience coordinator, external employers. Summer term	4, 5, 6
11	Pupil interview	Pupils receive and interview with senior leadership to discuss future aspirations and post 16 destinations. Pupils are referred to Careers Advisor if needed. Impact: Pupils have support and guidance when making decisions on employment, A levels or training.	Senior Leadership team, Careers Wales advisor.	8, 3
11	Careers Advisor talks	Pupils receive careers advice from the school career advisor through their Welsh Bacc lessons. Impact: Pupils receive impartial career advice and guidance	Welsh Bacc lessons, Careers Advisor	2, 3, 5, 8
6 th Form	Visit to UCAS fair	Year 12 pupils visit the Cardiff Met UCAS fair. Impact: Pupils get advice and information on future career pathways involving higher education.	Sixth form Learning managers Spring term	3,
6 th Form	External speaker afternoon sessions	External sessions will be run from organisations such as Volunteering matters, barclays, UCAS and Universities. Impact: Sessions will then be organised throughout the year with employers/ trainers from those sectors to meet the specific needs of that year group.	HMc Sixth Form Learning Managers and Careers Wales. Throughout the year	3, 4, 5
6 th Form	Work Experience	Pupils who complete their Welsh Bacc fulfil 30 hours of voluntary work in year 12. During this time pupils identify risks, complete a personal skills log and reflect on strengths. Pupils who do not complete the Welsh Bacc as part of their A level education are required to complete one week	Welsh Bacc teachers, employers, Work experience coordinator Throughout the year	2, 3, 6

		<p>of work experience, with the support of work experience coordinator.</p> <p>Impact: Pupils develop their skills set and experience, which can be transferred to their future job roles.</p>		
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